

## 20. RELEASE FOR JURY SERVICE

### Entitlement

- 20.1 An employee required to attend for jury service (including attendance for jury selection) under a law of the Commonwealth, a State or a Territory is entitled to be absent from his or her employment for the period of jury service if:
- (a) the period consists of one or more of the following:
    - (i) time when the employee engages in jury service;
    - (ii) reasonable travelling time associated with jury service;
    - (iii) reasonable rest time immediately following jury service.
- 20.2 An employee who is going to be absent from his or her employment must give the CEO notice of the absence:
- (a) The notice:
    - (i) must be given to the CEO as soon as practicable (which may be a time after the absence has started); and
    - (ii) must advise the CEO of the period, or expected period, of the absence.
  - (b) An employee who has given his or her CEO notice of an absence under by-law 20.2(a) must, if required by the CEO, give the CEO evidence that would satisfy a reasonable person that the absence is because the employee has been or will be engaging in jury service.
- 20.3 Jury service during paid leave
- (a) Subject to by-law 20.3(b), an employee who is on paid leave, and is summoned as a juror may have a period equal to the time required to attend as a juror credited to the employee's leave entitlement.
  - (b) If the period during which an employee takes paid recreation leave includes a period of absence on jury service, the employee is taken not to be on paid recreation leave for the period of that absence.
- 20.4 Payments during jury service
- (a) The CEO may release the employee on jury service without deductions from pay or leave credits.

- (b) Payments for jury service (e.g. jury service fees) will be in accordance with the Juries Act.

*(Note: In accordance with section 8 of the Juries Regulations, an employee who continues to receive ordinary pay and who has no deductions from their pay other leave entitlements while on leave to attend for jury service is taken to have received payment for attendance.)*