

Leadership for New Managers

How to move from an Individual Contributor to a Leader.

Course Duration – 3 Days

Course Cost – \$1200 pp

CLF level Alignment



M MDF Alignment



Overview

The perfect kick-start to your management career, this course will ensure a smooth transition from teammate to highly capable and successful leader. Examining ways to build credibility and trust, you'll discover how to cultivate positive workplace relationships, provide direction, motivate your team and monitor performance effectively with clear objectives in mind. You'll also gain the skills to help you respond to changing circumstances and overcome challenging situations

Focusing on developing the skills and qualities required for self-leadership, leading others and leading performance, you'll learn tools and techniques to progress in your leadership career. You will also learn about different leadership styles and practice assessing situations, so you can choose and apply 'best fit' leadership styles.

Who should attend this course?

This program is for anyone who is wanting to develop their capability to effectively make the transition from an Individual Contributor to a Leader and increase their potential for success (or promotion) in a leadership role.

Learning Outcomes

- ◆ Understand leadership styles and their impact
- ◆ Identify your leadership style
- ◆ Identify the strengths of your character and develop your effectiveness in leading others, including the ability to adjust your leadership style to suit the situation and the team you are leading
- ◆ Identify and overcome common challenges faced by new leaders
- ◆ Build credibility, trust and your leadership brand while cultivating positive workplace relationships

- ◆ Provide direction and motivate the team through planning and goal setting to achieve operational outcomes
- ◆ Provide constructive feedback and where necessary deal appropriately with challenging situations
- ◆ Build and support high performance of the team you lead

Topics Covered

- ◆ Leadership
- ◆ Leadership Styles
- ◆ Transitioning to a Leadership Role
- ◆ Interpersonal Skills
- ◆ Who Are You
- ◆ Leading Your Team
- ◆ Motivating Your Team
- ◆ Giving Your Team Feedback
- ◆ Leading Your Team
- ◆ Managing Challenging Situations

Prerequisite

You will complete the **DiSC Management diagnostic** tool which will be emailed to you prior to the course start date.

The DiSC Management profile will help you understand the preferences you have as a manager, thereby helping you understand what you enjoy and what drains your energy when managing. The profile also teaches you how to observe behaviours in colleagues, employees and clients to recognise their DiSC styles and how to adapt your behaviour to other DiSC styles to manage more effectively.

You will also receive a questionnaire on **Leadership Styles** to complete and bring along with you to the training.

How to enrol?

[Click here](#) to download OCPE Course Enrolment Form.

Completed enrolment forms are to be emailed to: swpd.ocpe@nt.gov.au

To find out more about this course contact:

Office of the Commissioner for Public Employment

Phone: (08) 8999 3708

Email: swpd.ocpe@nt.gov.au