

30A LIVING AWAY FROM HOME ALLOWANCE

General

30A.1 An employee shall not be paid an allowance in respect of accommodation and/or meals provided under by-law 30A(2), where the employee chooses to utilise other services. In circumstances where the travel undertaken is greater than 21 consecutive days at the same location, a living away from home allowance shall be paid.

Eligibility and payment

30A.2 Where an employee, in the course of employment, is required to travel away from their place of residence which extends for more than 21 consecutive days in the same location, the CEO may:

- (a) pay a living away from home allowance to the employee, as determined by the Commissioner in respect of food and drink; or
- (b) where the allowance determined by the Commissioner is not considered appropriate in respect of a particular living away from home situation, the CEO may substitute a lesser amount of allowance;

30A.3 In relation to living away from home allowance, the agency must organise accommodation for the employee to minimise any expenses incurred or likely to be incurred by the employee in relation to the accommodation.

30A.4 In circumstances where the travel undertaken is less than 22 consecutive days at the same location, living away from home allowance as per this by-law shall cease to be paid. In lieu of living away from home allowances, the employee shall receive a travelling allowance as per by-law 30, at a rate determined by the Commissioner