

52. FARES FOR CHILDREN ATTENDING SCHOOL

Entitlement

- 52.1 A CEO may, subject to this by-law, approve reimbursement to an employee in respect of a child's fare where that child is under the age of 18 and attends secondary school away from the employee's head station.
- 52.2 Reimbursement under this by-law may be made only in respect of the cost for the child's travel home in one year or in the alternate year, travel to join the employee or the employee's spouse, including defacto spouse and family on leave at another locality during the Christmas school holidays.
- 52.3 Reimbursement of fares under either by-laws 52.5 or 52.6 or by-laws 52.7 or 52.8 is only available on a cyclic basis once every two (2) years and the cycle depends upon which type of fare is utilised by the employee in the first year of entitlement.
- 52.4 Where an employee claims reimbursement under by-law 52.5 and 52.6 in one year, that employee has no eligibility for reimbursement under those by-laws but has an entitlement under by-laws 52.7 and 52.8 in the next year, and vice versa.

Fare to return to headquarters

- 52.5 Subject to this by-law, a Chief Executive Officer may reimburse to the employee the amount paid for fares where a child travels from school to the employee's head station during the Christmas school holidays, and, if the child returns to school at the end of those school holidays to continue secondary education, the amount paid in respect of the child's return journey.
- 52.6 Reimbursement under by-law 52.5 will be for the lesser of:
- (a) the amount paid by the employee for fares for the child's travel to the head station; or
 - (b) the amount that would have been payable had the child travelled from the nearest capital city to the head station.

Fare to join parents on leave

- 52.7 Where, in a year other than a year referred to in by-law 52.5, the employee or the employee's spouse, including defacto spouse, utilises a leave air fare in accordance with by-law 47 and is away from the home station during the Christmas school holidays, the Chief Executive Officer may reimburse the employee the amount paid for fares in respect of travel by the child to join the employee or the employee's spouse, including defacto spouse, on leave and, if the child returns to school at the end of

those school holidays to continue secondary education, the amount paid in respect of the child's return journey.

52.8 Reimbursement under by-law 52.7 will be for the lesser of:

- (a) the amount paid by the employee for fares for the child's travel to join the employee or the employee's spouse, including defacto spouse, on leave;
- (b) the amount that would have been payable had the child travelled from the school to the nearest capital city or destination of a lesser distance nearest to where the employee or the employee's spouse, including defacto spouse, is on leave; or
- (c) the amount that would have been payable in accordance by-law 47 had the child accompanied the employee or the employee's spouse, including defacto spouse, from the head station to the place where the employee or the employee's spouse, including defacto spouse, is on leave.

Limitations

52.9 An entitlement under this by-law will be subject to the following limitations.

- (a) Reimbursement is restricted to travel during the school holidays which commence in December.
- (b) The child must be under the age of 18 or in the case of a child attaining the age of 18 during a school year, a one way entitlement only may be reimbursed under either by-law 52.5 or 52.7 at the end of that school year.
- (c) The fare costs reimbursable under this by-law are for economy air travel within Australia only and exclude any costs of air travel overseas.
- (d) This by-law will apply in respect of secondary education away from home and does not apply in respect of a child who attends primary school or undertaking tertiary study.
- (e) Employees must utilise student concession fares where they are available and reimbursement will not exceed the value of a concession fare.
- (f) Employees will not be provided with travel warrants or similar authority to meet the anticipated cost of travel as an entitlement under this by-law is available only as reimbursement upon proof of expenditure.
- (g) Reimbursement will not be provided to an employee whose child is entitled to the grant of a fare similar to those authorised in this

by-law from any other source, but will utilise the fare from that other source.