It’s time to learn how to stop informing and start inspiring…

Course Duration – 1 Day

Course Cost **–** $650 pp

CF level Alignment

**CF 1-4**

**CF 5-7**

**CF 7-9**

**CF 10+**

Middle Manager Development Framework Alignment

**Managing Self**

**Managing the Business**

**Managing the Team**

Overview

## Communication is one of the most important leadership qualities you could have. Needless to say, if you don’t have effective communication in your leadership toolkit, you could be heading for disaster.

## Communication moves information. Influence moves ideas into action, and produces an effect without the use of force or command. Becoming a strong communicator and influencer could be the key to getting your proposals, ideas, and projects over the line.

## This course will assist you to understand your own natural communication style and the challenges and opportunities it presents while managing and influencing others. It will show you how to adapt your communication skills to the situation and the people involved. This will strengthen your ability to pitch influential content face-to-face or virtually.

Who should attend this course?

## If you often feel others around you are regularly influencing ideas which you believe could be improved or changed for the better, then having the confidence to say so will help you stand your ground and successfully persuade others.

This course is for anyone who wants to feel confident and equipped to pro-actively deal with workplace situations sensitively and effectively to gain positive win-win outcomes.

Participants will take part in highly interactive self-reflection activities, practical and hypothetical scenarios, and group discussions.

Learning Outcomes

* Understanding of own communication style
* Appropriate communication techniques
* Deal with difficult situations confidently
* Sensitively undertake challenging conversations

Prerequisite

N/A

Middle Manager Development Framework Alignment

* Communicate with influence

## To find out more about this course contact:

Office of the Commissioner for Public Employment

Phone: (08) 8999 3708

Email: swpd.ocpe@nt.gov.au