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| Before you fill in the form The forum is a two-day event and is only open to Aboriginal employees in the NTPS. |
| Fields marked with asterisk (\*) are mandatory. Incomplete forms will not be accepted. |
| Forum  | Date | Time | Applications close | Registration fee(excl. GST) |
| Katherine - Godinymayin Yijard Rivers Arts & Culture Centre | 23-24 July 2025 | See Agenda | 4 July 2025 | $300 |
| Merit Selection Training  |  |  |  |  |
| Katherine - Godinymayin Yijard Rivers Arts & Culture Centre | 22 July 2025 | 12.30pm to 4.30pm  | 4 July 2025 | Nil  |
| **I will also attend the Merit Selection Training session**  | [ ]  Yes [ ]  No |
| Applicant details |
| Given Name\* |  | Gender\* |  |
| Surname\* |  | Classification\* (e.g AO3, T1, P2) |  |
| AGS number\* |  | CF level |  |
| Position title\* |  | Work Unit / Division\* |  |
| Agency\* |  |
| Phone\* |  | Location\* |  |
| Email\* |  |
| Remote Sponsorship *Only employees based in a remote location (e.g. Borroloola, Wadeye, Tiwi, and other remote areas) can apply for the sponsorship. The remote sponsorship covers the registration fee only ($300). All other costs are covered by your department.* | Are you applying for remote sponsorship?[ ]  Yes[ ]  N/A |
| **Equal Employment Opportunities (EEO) details in the myHR system** |
| To ensure accurate reporting of Aboriginal employment data in the NTPS, employees must identify as Aboriginal and/or Torres Strait Islander in the myHR system. This is a requirement to attend the forums. |
| Do you identify as Aboriginal and/or Torres Strait Islander?\* | [ ]  Yes, Aboriginal[ ]  Yes, Aboriginal and Torres Strait Islander[ ]  Yes, Torres Strait Islander |
| Are your EEO details in myHR correct?  | [ ]  Yes [ ]  No |
| Further information |
| **Do you have any dietary requirements or allergies?**\* | [ ]  Yes, please explain: [ ]  N/A |
| **Do you have any special needs or impairments (physical or other)?**\* | [ ]  Yes, please explain: [ ]  N/A |

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| **Applicant Commitment** |
| The applicant must commit to participate in the merit selection training and/or forum activities, workshops and to provide feedback. I understand it is my responsibility to attend all days and make a commitment to participate and/or actively listen to other forum participants and speakers. |
| **Signature**\* |  | **Date**\* |  |
| **Line Manager Endorsement** |
| I endorse this application and agree to support participation in the merit selection training and/or forum by releasing the employee from the workplace during normal work hours. I understand if the employee withdraws prior to the forum dates, a replacement can be nominated to attend if eligible. I understand if the employee fails to notify or attend that the agency will still be charged the registration fee ($300). |
| **Name**\* |  | **Position title**\* |  |
| **Signature**\* |  | **Date**\* |  |
| **Financial Section**Please ensure the required fields in the financial section is complete before submitting the form. |
| **Journal Ledger Transfer (JLT)**Agencies will be charged the registration fee ($300) directly to the nominated cost centre and standard classification code below. Cost recovery will occur after the forum. |
| **Delegate name\*** |  | **Delegate Signature\*** |  |
| **Cost Centre\*** |  | **Standard Classification Code\***(Refer to agency charter of accounts) | 3 7 1 \_ \_ \_ |
| Please note, if you complete the JLT section you **do not** need to complete the following invoicing section.**Invoicing -** This section only applies to Government Owned Corporations (Power and Water Corporation, Jacana Energy, and Territory Generation) or agencies not on the JLT system. |
| As the financial delegate, I am authorised to approve the nominated amount |
| **Organisation name\*** |  |
| **Delegate name\*** |  | **ABN** |  |
| **Position title\*** |  | **Unit/Section\*** |  |
| **Email\*** |  | **Contact\*** |  |
| **Signature\*** |  | **Date** |  |
| **Billing address** |  |
| **Email invoice to\*** |  |
| Please email your completed form to AECDS.NTG@nt.gov.au **Note:** by attending this forum you will be added to the NTPS Aboriginal Employee Network. |
| Further informationContact the Aboriginal Employment and Career Development division on 08 8999 4118 or AECDS.NTG@nt.gov.au  |